

COIN NEWSLETTER

We want to give you the best training possible, so we've designed training just for you! COIN users will be able to choose a day of training specific to their office. Here's when we'll be coming to your area:

Clerks of Circuit Court

- *Richmond* – June 27 & 29, July 15
- *SW Va* – July 11 & 15
- *Tidewater* – July 11 & 13
- *Roanoke* – July 5 & 7
- *NoVa* – June 29, July 5

Commissioners of the Revenue & Treasurers

- *Richmond* – June 28 & 30, July 11 & 13
- *SW Va* – July 11 & 13
- *Tidewater* – July 12 & 14
- *Roanoke/Lynchburg* – July 5, 6, & 8
- *Northern Va* – June 30, July 6 & 8

Sheriffs and Regional Jail Superintendents

- *Richmond* – July 1 & 14
- *SW Va* – July 12 & 14
- *Tidewater* – July 11 & 15
- *Lynchburg* – July 7
- *Northern Va* – June 29, July 5 & 7

Commonwealth's Attorneys

- *Richmond* – June 29, July 1 & 12
- *SW Va* – July 12 & 14
- *Tidewater* – July 13 & 15
- *Lynchburg* – July 6 & 8
- *Northern Va* – July 7 & 8

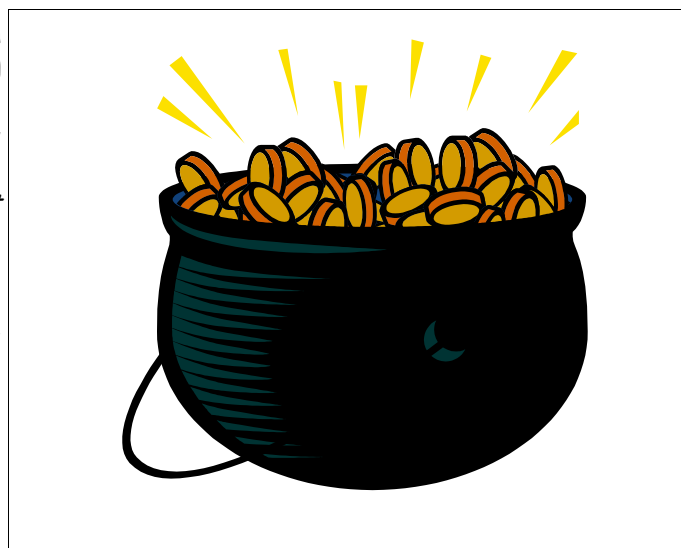
Cities & Counties

- *Lynchburg* – July 18
- *Richmond* – July 20

THERE'S MORE COIN ON THE WAY!

In January, the Compensation Board rolled out the COIN *Budget* submission process. Next we'll phase in two new systems - *Reimbursement* and *Personnel*. Like the *Budget* submission system, these two new systems feature enhancements to make your life easier. Some of the exciting new functionalities:

- *Function keys ("F" keys) that follow industry standards*
- *Ability to scroll forwards and backwards through the screens*
- *Screen headings, navigation, and error messages that are uniform throughout COIN*
- *Ability to select how Permanent Personnel information is presented*
- *Carryover of select data from prior month*



COIN is change.
Change is good.

Every step of the way, COIN was designed with you - the user - in mind. We're very proud of the new *Reimbursement* and *Personnel* systems, and can't wait to show them to you! The official unveiling will be July 1, 2005. In the meantime, keep checking our web site, www.scb.virginia.gov, for updates and announcements.

COIN—LEARN ALL ABOUT IT!

We're ready to introduce you to the rest of COIN! Beginning in late June, the Comp Board will offer hands-on training for our latest additions to the COIN family - the *Reimbursement* and *Personnel* systems.

Each day of training will be devoted to one office, so it will be tailored to your needs. The interactive classes will be taught by experienced Comp Board personnel.

Trainers will be COIN experts who either created or work with the system daily.

Registration begins May 1st, and due to space limitations we can only accommodate a maximum of two users from each office. If you are responsible for entering information into COIN on a regular basis, then you are the person we designed this training for!